

# Syllabus: Hematopoietic System (181501207)

# Second Year-Second Semester-2023/2024

COURSE INFORMATION				
Course Name: Hematopoietic System	Course Code: 181501207			
Semester: Second semester 2023/2024	Section: Preclinical Modules			
Department: Pharmacology, Public Health	Core Curriculum: MD program			
Faculty: Medicine and Clinical Skills.				
Day(s) and Time(s): 9.30 AM - 3:00PM Sunday-Thursday	Credit Hours: 4			
(Teaching Period: 25.2.2024 – 13.3.2024)	Prerequisites: NA			
Classroom: Theoretical lectures: Hareth 1, Hareth 2 and Hareth main hall Practical sessions: labs of anatomy, physiology, microbiology and pathology, Ibn Sina Complex				
COURSE DESCRIPTION				
The Hematopoietic Module is an intensive, multidisciplinary, inte students with essential basic science and clinical framework for to blood and lymphatic systems. The course encompasses lecture-ba pathology, pharmacology, biochemistry, and community medicin main disorders that affect the blood and lymphatic systems and t	grated 4 credit-hour course designed to provide medical opics related to normal function and abnormalities of the ased and laboratory sessions in the anatomy, physiology, ie of the blood. Students are expected to be familiar with their corresponding therapy approaches.			
DELIVERY M	ETHODS			
<ul> <li>The course will be delivered through a combination of These will include:</li> <li>PowerPoint lectures and active classroom-based di</li> <li>Live online-delivered lectures</li> <li>Relevant papers and reading materials</li> <li>E-learning resources: e-reading assignments, virtua Teams.</li> </ul>	active, in-class and online, learning strategies. scussion Il meetings, and practice quizzes through Microsoft			

#### FACULTY INFORMATION

Course Coordinator		
Name	Hana Taha, PhD	
Academic Title:	Assistant Professor of Public Health	
Office Location:	Department of Pharmacology, Public Health	
Telephone Number:	Faculty of Medicine and Clinical Skills	
Email Address:	The Hashemite University, Zarga 13115 Jordan	
Office Hours:	Email: <u>hana@hu.edu.jo; hana@staff.hu.edu.jo</u>	
	Office: Faculty of Medicine, 1014	
	Office hours: Sunday: 10:00AM to 12:00AM and Tuesday:	
	10:00AM to 12:00PM	

#### **REFERENCES AND LEARNING RESOURCES**

#### \* Anatomy:

- Grey's Anatomy for Students by Richard Drake, 4<sup>th</sup> edition.
- Principles of Human Anatomy by Gerard J Tortora and Mark Nilsen, 14<sup>th</sup> edition.
- Clinical Anatomy for Medical Students. By R.S. Snell, 5<sup>th</sup> edition.
- Before We Are Born, by K.L. Moore and T.V.N. Persaud, 10<sup>th</sup> edition.
- \* Physiology:
- Textbook of Medical Physiology by Gyton and Hall, latest edition.
- \* Biochemistry:
- Harper's Biochemistry by Robert K. Murray and Co., latest edition.
- \* Pharmacology:
- Lippincott's Illustrated Reviews: Pharmacology, 7th edition.
- \* Pathology:
- Basic Pathology by Kumar, Abbas and Aster, 10<sup>th</sup> edition.
- \* Microbiology:
- Medical microbiology. An introduction to infectious diseases. By Sheries. Latest edition.

## TOPICS DETAILS/ STUDENT LEARNING OUTCOMES MATRIX \*

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Course Objectives	Course Student Learning Outcomes Ass			
				Method
	<u>TOPIC</u>	SUBJECT	Intended Learning Outcomes	-Online
A-Biomedical:	(SUBJECTS&			quizzes.
1. Describe the main	NUMBER OF			-Exams
components of blood,				
histology of bone	*Tonic 1:	Anatomy:	-Describe the composition of blood	
marrow, lymph nodes	Structure and	1. Anatomy and	-Discuss the shape, size, color, structure.	
and structure of spleen	Function of	histology of blood (1)	composition, number, and lifespan of	
and their functions.	Blood	2. Anatomy and	erythrocytes.	
2. Understand the	(11 lectures):	histology of blood (2)	-Understand the structural-functional	
physiology of blood	Anatomy: 2		-Describe the shape size structure and	
coagulation pathways	Physiology: 6		differential count of granular and agranular	
and their contribution	Biochemistry: 3		leukocytes.	
to thrombosis and	,		-Describe the histological features of	
bleeding disorders.			neutrophils, eosinophils and basophils.	
3. Identify			different basic functions.	
abnormalities of red			-Identify the light and electron microscopic	
blood cells.			features of monocytes.	
			-Describe the count, size, shape and lifespan of	
4. Understand the			platelets.	
pathophysiology of			-Describe the light and electron microscopic	
anemia and its			-Describe the histology of the hone marrow and	
treatment.			haemopoiesis	
5. Familiarize with the		Physiology:	-Understand the functions of blood.	
malignant and non-		1. Blood	-Describe the constituents of plasma and	
malignant disorders of		Functions,	how they are attributed to the general	
white blood cells.		Functions of	function of the plasma.	
C Islandifi sliffanant		plasma & RBCs	-State that RBCs are non-nucleated	
6. Identify different		2 BBCs functions	peripheral blood	
types of leukemia and		and regulation	-Identify the sites of formation: discuss the	
iympnoma, their		of RBCs	normal percentage of reticulocytes of the	
pathological		production	whole circulating red blood cells and	
classification, clinical		3. Blood Groups	explain the causes of reticulocytosis.	
presentation and		4. Hemostasis and	-How RBCs are regulated, the effect of	
treatment.		Blood	hypoxia.	
7 Identify the		Coagulation	-Describe the role of iron, vitamin B12, and	
microhial agents and		5. Prevention of Blood Clotting	deficiency	
diagnostic tests related		and Lysis of	-Understand the basis of human blood	
to blood.		Blood Clots	typing into different blood groups.	
		6. WBCs:	-Describe the ABO and Rh systems of	
8. Identify the public		Characterist	blood grouping.	l
health issues		ics and	-Apply the knowledge given in the blood	
associated with anemia		functions	grouping system in blood transfusion.	
and malaria.			-Describe the importance of cross-	
			Inducting tests.	l
			blood transfusion.	l

8-Correlate the basic		-Describe the major types and causes of	
biomedical knowledge		anemia and polycythemia.	
to the clinical skills		-Define hemostasis and describe the three	
D. Cuitian I thinking		-Understand the structure, function and	
<u>B-Critical thinking</u>		life span of platelets.	
<u>SKIIIS:</u>		-Understand the interaction of platelets,	
1-Observe identify and		blood vessels and plasma coagulation	
nredict health		factors in hemostasis.	
problems based on		-identify which coagulation factors are	
previous experience		dependent on vitamin K and how vitamin	
and make decisions		-Describe the fibrinolytic system and	
based on evidence		understand its role during hemostasis.	
rather than opinion		-Describe the mechanism of	
· · · · · · · · · · · · · · · · · · ·		anticoagulants and correlate to the	
2- Draw conclusions		coagulation pathways and components.	
about the collected		-Identify the pathophysiologic mechanisms	
data (inference).		of disease states caused by disturbed	
		nemostasis.	
3- Maintain good		types and describe their site of production	
communication habits,		life span and function.	
such as active listening		-Differentiate between marginating and	
and respect.		circulating pools of WBCs.	
1 Improvo problom		-Understand the principle behind the total,	
4-improve problem-		relative and absolute WBCs count.	
SOIVING SKIIIS.		-Describe the properties of phagocytic	
5-Demonstrate		-Describe the tissue macrophages and the	
knowledge of		reticulo-endothelial system.	
resources and tools			
available to support	Biochemistry:	-Understand and illustrate the steps of the	
lifelong learning	1. Erythrocyte	Embden-Meyerhof pathway, and how it	
	Metabolism (1)	helps regulate the reduction of	
	2. Erythrocyte	methemoglobin back to hemoglobin.	
	Metabolism (2)	-Explain how the Embden-Meyerhof	
	3. Hemoglobin and	pathway relates to 2,3-DPG production.	
	Hemoglobinopathi	hexose monophosphate shunt	
	es	-Describe the HMP shunt function and	
		explain on a biochemical basis how this	
		shunt helps to protect red cells from	
		oxidative stress.	
		-Explain how G6PD deficiency causes	
		favism.	
		and adult blood	
		-Describe the genetics of sickle cell anemia	
		and the precipitating factors by which	
		hemoglobin S causes sickling.	
		-Identify the different chromosomes	
		responsible for alpha-globin and beta-	
		globin synthesis.	
		-Describe the basic genetic differences	
		between alpha-thalassenna and beta-	
		-Describe the genetic and hematologic	
		differences between alpha-thalassemia	
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		fetalis	
		-Describe the genetic and hematologic	
		differences between beta-thalassemia	
		minor and beta- thalassemia major.	
		-Identify normal and abnormal	
		hemoglobins by electrophoresis.	
*Topic 2: Red	Biochemistry	Describe the reactions and rate-limiting	
Blood Cells	1. Porphyria and	steps implicated in heme synthesis	
Diseases and	hemolytic	Describe the clinical consequences of the	
Treatment	anemia	congenital deficiency of the enzymes	
(lectures: 17)		involved in heme synthesis.	
		List and explain the intrinsic and extrinsic	
Biochemistry: 1		causes of hemolytic anemias.	
Microbiology: 5		-List laboratory investigations that are used	
Community		in the diagnosis of hemolytic anemias.	
Medicine: 2	Microbiology	Describe the virology, epidemiology,	
Pathology. 5 Pharmacology:	1. Epstein-Barr	pathogenesis, clinical presentation, and	
5	Virus (EBV) and	-Describe the virology enidemiology	
	parvovirus B19	pathogenesis, clinical presentation, and	
	2. Plasmodium	management of parvovirus B19.	
	and babesiosis	Describe the morphology, life cycle,	
	3. Trypanosomiasi	epidemiology, pathogenesis, immunity,	
	s, visceral	clinical presentations, diagnosis,	
	leishmaniasis	management, and prevention of malaria	
	and filariasis	-Describe the general characteristics,	
	4. Salmonella	epidemiology, pathogenesis, clinical	
	typhi, enteric	presentation, and management of	
	fever and	ICISIIIIailla.	
	brucellosis	epidemiology, pathogenesis clinical	
	5. Yersinia pestis,	presentation, and management of filaria.	
	and plague; Q-	Describe the general characteristics,	
	Fever and other	epidemiology, pathogenesis, clinical	
	rickettsia	presentation, and management of	
		trypanosoma.	
		-Describe the general characteristics,	
		epidemiology, pathogenesis, clinical	
		presentation, laboratory diagnosis and	
		management of salmonella	
		enidemiology nathology and virulence	
		clinical presentation laboratory diagnosis	
		and treatment of brucella.	
		Describe the general characteristics,	
		epidemiology, pathogenesis, clinical	
		presentation, and management of Y. pestis.	

	-Describe the general characteristics,	
	enidemiology classification nathogenesis	
	clinical procentation and management of	
	cinical presentation and management of	
	Rickettsia.	
Community	-Understand the definition of blood-born	
Madiaina	infactions (DDI)	
<u>ivieuicine</u>		
1. Blood-borne	Discuss the epidemiological aspects, mode	
Infections (1)	of transmission, and prevention of the most	
2 Plood borno	common BBIs including hepatitis B, hepatitis	
z. Biood-borne	C and LIV AIDS	
Infections (2)	C, and HIV, AIDS.	
	Describe the risk of occupational exposure	
	to blood.	
	Discuss the postexposure management of	
	-Understand the epidemiological importance	
	of malaria	
	Identify the types of malaria species	
	Discuss the life such transmission	
	cuss the life cycle, transmission,	
	presentation, diagnosis, and complications of	
	malaria.	
	-Familiarize with the enidemiology of malaria	
	in Jordan.	
Pathology		
	- Understand the definition of anemia.	
1 2 2 4 Anomia		
1,2,3,4 Allellia	- Discuss the classification of anemia	
(microcystic,	according to the underlying mechanism or	
normocytic, and	marnhalagy (macrosytic microsytic and	
	morphology (macrocytic, microcytic, and	
macrocytic anemias)	normocytic)	
	- Understand the clinical presentation and	
5 Bleeding and	onderstand the enheat presentation and	
	approach for anemias	
Coagulation	- Start the discussion with microcytic	
disorders	an an in the formation ACCD and	
	anemias "Iron det. anemia, AUCD and	
	thalassemia)	
	Then macrocytic anomia "mogaleblastic	
	- men, macrocytic anemia, megalobiastic	
	anemia."	
	- Discuss thalassemia and understand the	
	major types, the underlying genetics and	
	the different presentations.	
	- Discuss the pathophysiology of sickle cell	
	disease and the precipitating factors of	
	sickling	
	<ul> <li>Understand the consequences of sickling,</li> </ul>	
	including a plastic crisis.	
	-Discuss the mode of inheritance and	
	pathogenesis of G6PD	
	Linderstand parevusmal necturnal	
	onuerstanu paroxysmal nocturnal	
	hemoglobinuria.	
	-Discuss immune and non-immune	
	mediated hemolytic anemia	
	-Understand the types of immune-	
	and the discontinuity of the transferred by the tra	
	mediated hemolytic anemia, including A-	
	Warm antibody type and B-Cold antibody	
	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	type	

	<ul> <li>-Identify the causes of abnormal bleeding, including vascular disorders,</li> <li>thrombocytopenia, platelet function defects, and defective coagulation</li> <li>-Discuss the underlying etiologies of thrombocytopenia and describe both acute and chronic idiopathic thrombocytopenia</li> <li>-Describe the pathology of hemophilia A and B and von Willebrand disease</li> <li>-Discuss thrombotic thrombocytopenia purpura and microangiopathic hemolytic anemia</li> <li>-Define disseminated intravascular coagulopathy and it's clinical implications</li> </ul>
<ul> <li><u>Pharmacology</u></li> <li>1. Drugs for the treatment of anemia (1)</li> <li>2. Antiplatelets, anticoagulants and thrombolytics (1)</li> <li>3. Antiplatelets, anticoagulants and thrombolytics (2)</li> <li>4. Antiplatelets, anticoagulants and thrombolytics (3)</li> <li>5. Chemotherapy for Malaria</li> </ul>	<ul> <li>-List the different approaches utilized for the treatment of anemia based on its classification.</li> <li>-Describe the main characteristics of iron preparations, their therapeutic indications, pharmacokinetics, and major adverse effects.</li> <li>-Describe the mechanism of action of folic acid and vitamin B12, their therapeutic indications and major adverse effects.</li> <li>-Understand the role of erythropoietin in the treatment of anemia, therapeutic guidelines, and major adverse effects.</li> <li>-List pharmacological therapy utilized for the treatment of neutropenia.</li> <li>-Describe the role of hydroxyurea in the treatment of sickle cell anemia, its mechanism of action and overall contribution to disease outcome.</li> <li>-Understand the roles of the endothelium, platelets, and coagulation pathway in the development of arterial and venous thrombosis.</li> <li>-Delineate the pharmacological targets of the platelet plug formation process, including platelet activation, adhesion, and aggregation.</li> <li>-Understand the mechanisms of action, therapeutic uses, therapeutic guidelines, and major adverse effects of platelet aggregation inhibitors.</li> <li>-List the hematological and non-hematological uses of aspirin</li> <li>-Understand the mechanisms of action, therapeutic uses, therapeutic guidelines, and major adverse effects of parenteral anticoagulants.</li> <li>-Understand the mechanisms of action, therapeutic uses, therapeutic guidelines, and major adverse effects of oral anticoagulants (direct and indirect agents).</li> <li>-Compare between heparins and warfarin in terms of mechanism of action, route of administration, onset, duration of action, drug interactions, teratogenic effects, and antidote.</li> </ul>

			<ul> <li>-Describe mechanisms of action, therapeutic uses, therapeutic guidelines, and major adverse effects of thrombolytics.</li> <li>-Understand the different pharmacological approaches to treat bleeding</li> <li>-Understand the mechanism of action, pharmacokinetics, adverse effects, and clinical uses of antimalarial drugs</li> <li>-Describe the currently implemented guidelines for the treatment of complicated and uncomplicated malaria</li> <li>-Describe the drug regimens utilized for the prophylaxis against malaria</li> </ul>	
	*Topic 3: White	Anatomy	-Understand the major components and function	
	Blood Cells	1 Anatomy and	of the lymphatic system	
	Diseases and	histology of the	-Describe the origin and composition of lymph	
	Treatment	histology of the	-Describe the structure of lymphatic vessels	
	(Lectures: 9)		trunks, and ducts	
· · · · · · · · · · · · · · · · · · ·	<u> </u>	system (1)	-Explain the anatomy of the thoracic duct and	
	Anatomy: 2	2. Anatomy and	right lymphatic ducts	
	Pathology: 6	histology of the	-Describe the anatomy and histology of the	
	Pharmacology:	lymphatic	thymus	
	2	system (2)	-Describe the structure, histology, and function	
			of lymph nodes	
			-Identify the anatomy, histology, and function of	
		De the all a second	the spieen and tonsils	
		6 Nooplastic	Define loukenenia and discuss the	
		nroliferation of	nathogenesis clinical features and mornhology	
		WBCs. Acute	of neutropenia/agranulocytosis	
		Leukemia (ALL+AML)	- Define leukocytosis and discuss the causes	
		. , ,	based on the specific type of white cells	
		7,8 Myeloproliferative	affected.	
		Neoplasms (MPN) and	- Discuss in detail infectious mononucleosis,	
		Myelodysplastic	including definition, pathogenesis, clinical and	
		Syndromes (MDS)	morphologic features	
		· · ·	- Discuss the classification of hematologic	
		9,10. Lymphoid	- Discuss the definition opidemiology	
		neoplasms, non-	- nathogenesis clinical features morphology and	
		Hodgkin	prognosis of precursor B & T cell neonlasms	
		lymphomas	(ALL).	
		NHL, Multiple	- Be familiar with acute myeloid leukemia's	
		myeloma. and	definition, incidence, pathogenesis, clinical	
		related plasma cell	features, and morphologic and	
		disorders	immunophenotypic features.	
			- Discuss the WHO and FAB classifications of	
		11. Lymphoid	AWL.	
		neoplasms,	- Tark about the clinical course and prognostic	
		Hodgkin lymphoma	- Summarize the major differences between	
			AML and ALL	
			- Define myeloproliferative neoplasms and	
			discuss their general features.	
			- Discuss the pathogenesis, clinical features,	
			differential diagnoses, laboratory findings,	
			morphology, and clinical course of chronic	
			myeloid leukemia (CML).	

		Discuss the genetic backward in the l	
		- Discuss the genetic background, clinical	
		features, laboratory findings, morphology, and	
		clinical course of polycythemia vera and	
		essential thrombocythemia.	
		- Briefly discuss primary myelofibrosis.	
		- Define myelodysplastic syndrome (MDS).	
		- Discuss the nathogenesis clinical features	
		WHO classification and morphology of MDS	
		Discuss the normal lumph node marphalagy	
		- Discuss the normal lymph hode morphology	
		- Discuss acute non-specific lymphadenitis	
		<ul> <li>Discuss chronic non-specific lymphadenitis by</li> </ul>	
		concentrating on the different morphologic	
		patterns that occur.	
		- Define lymphoid neoplasms and mention the	
		WHO classification.	
		- Be familiar with the definition clinical	
		- De laminar with the definition, clinical,	
		from the second se	
		reatures of low and intermediate grades	
		peripheral B cell lymphomas, including	
		CLL/SLL, follicular lymphoma, MALT lymphoma,	
		and Mantle cell lymphoma.	
		- Discuss diffuse large B cell lymphoma and be	
		familiar with its clinical features. morphology.	
		subtypes and prognosis	
		subtypes, and progresss	
		Describe the clinical features, types	
		- Describe the children reactives, types,	
		pathogenesis, morphologic features, and	
		prognosis of Burkitt lymphoma.	
		- Talk briefly about Hairy cell leukemia and T-cell	
		lymphoma/leukemia	
		- Define plasma cell neoplasms	
		- Describe the spectrum of plasma cell dyscrasias	
		Discuss multiple myeloma including the	
		nothegenesic elinical features diagnesic and	
		pathogenesis, clinical reatures, diagnosis, and	
		morphologic and immunophenotypic features.	
		<ul> <li>Briefly talk about Monoclonal Gammopathy of</li> </ul>	
		Undetermined Significance (MGUS).	
		- Discuss the morphologic and clinical features of	
		lymphoplasmacytic lymphoma	
		, , , , , , , , , , , , , , , , , , , ,	
		-Discuss the general characteristics	
		classification types clinical features	
		morphologic features, immunanteesture, and	
		morphologic reatures, immunophenotype, and	
		prognosis of Hodgkin lymphoma.	
		- Describe in detail the morphologic and clinical	
		features of classical and non-classical Hodgkin	
		lymphoma.	
		- Be familiar with the staging system of Hodgkin	
		and non-Hodgkin lymphoma.	
	Pharmacology	-Understand the main stors involved the	
		-onderstand the main steps involved the	
	1. Immunosuppre	activation of Liymphocytes	
	ssants	-identify targetable molecular processes	
	2. Selected	involved in immunosuppression	
	chemotherapy	-Understand the role of	
	fan the	immunosuppressants in organ	
	for the	transplantation and the treatment of	
	treatment of	autoimmune diseases	
	leukemia and	list the major pharmacothoranias utilized	
	lymphoma	-List the major pharmacotherapies utilized	
	iyiripilolila	for the induction of immunosuppression	

Practical Sessions:	Anatomy Labs: 1. Anatomy and Histology of The Hematopoietic System	<ul> <li>-List the major pharmacotherapies utilized for the maintenance of immunosuppression</li> <li>-Understand the main differences between monoclonal and polyclonal antibodies</li> <li>-Understand the different phases of the treatment of leukemia</li> <li>-Understand the mechanisms of action, therapeutic uses, therapeutic guidelines, and major adverse effects of cytotoxic chemotherapy utilized for the treatment of hematological malignancies.</li> <li>-Understand the mechanisms of action, therapeutic uses, therapeutic guidelines, and major adverse effects of targeted therapies utilized for the treatment of hematological malignancies.</li> <li>-Understand the mechanisms of action, therapeutic uses, therapeutic guidelines, and major adverse effects of targeted therapies utilized for the treatment of hematological malignancies.</li> <li>-List the most frequently used chemotherapy regimens for the treatment of hematological malignancies.</li> <li>-Identify the morphological characteristics of neutrophils, eosinophils, basophils, lymphocytes and monocytes under light and electron microscope.</li> <li>-Identify the histological features of platelets under light and electron microscope.</li> <li>-Study the microscopic structure of bone marrow.</li> <li>-Identify the of different stages of hemonies is under light microscope</li> </ul>	
	Physiology Labs: 1. RBCs: ESR, PCV; Blood Grouping; and Blood indices 2. Tests of Hemostasis: Clotting, Bleeding Time, capillary fragility and interpretation of lab results.	<ul> <li>-Identify the histological characteristics of lymph nodes</li> <li>-Identify the gross anatomy of the spleen and palatine tonsils.</li> <li>-Define Erythrocytes sedimentation Rate (ESR), Demonstrate its measurement using Westergren tube and identify the clinical significance</li> <li>-Demonstrate the PCV test using the microhematocrite.</li> <li>-Ask students to find their own blood group and the percentage of each blood group of the students attending the practical session.</li> <li>-Understand the blood indices of the CBC test.</li> <li>-Use the capillary method to determine the clotting time.</li> <li>-Determine the bleeding time by using the filter paper.</li> <li>-Apply Hess test to assess the capillary fragility</li> <li>-Learn how to interpret laboratory tests on coagulation profile.</li> </ul>	

Microbiology: 1. Blood Culture	<ul> <li>-Define bacteremia and determine its causes, types, and clinical course.</li> <li>-Understand the indications, causes of contamination, approach to venipuncture, volume, number, and timing of blood culture.</li> <li>-Explain the steps implicated in the laboratory processing and interpretation of blood culture</li> <li>-Familiarize with case studies of bacteremia.</li> </ul>	
Pathology labs:		
1. Pathology abs. 1. Pathology of anemias and blood disorders	Understand how to approach and read a blood film, and categorize the anemias to microscopic, macroscopic, or normocytic based on the RBCs pathological features. Identify the RBCs morphology in the setting of hemolysis (ex. G6PD, cold and warm agglutinin, and DIC, etc	
2. Pathology of		
Neoplastic diseases of WBCs	<ul> <li>Briefly discuss the gross and microscopic features of the normal lymph node.</li> <li>Describe the morphologic features of acute leukemia and chronic myeloid neoplasms.</li> <li>Be familiar with the morphologic features seen in the different types of non-Hodgkin and Hodgkin lymphomas.</li> <li>Describe the gross and microscopic features</li> </ul>	
	seen in plasma cell neoplasmS	

## **ACADEMIC SUPPORT**

It is The Hashemite University policy to provide educational opportunities that ensure fair, appropriate, and reasonable accommodation to students who have disabilities that may affect their ability to participate in course activities or meet course requirements. Students with disabilities are encouraged to contact their Instructor to ensure that their individual needs are met. The University through its Special Need section will exert all efforts to accommodate for individual needs.

Special Needs Section: Student Services and Care Unit Tel: 053903333 ext. 4132 / 4583 / 5023 Location: Deanship of Students Affairs Email: <u>stydent@hu.edu.jo</u>

#### **COURSE REGULATIONS**

#### Participation

Class participation and attendance are important elements of every student's learning experience at The Hashemite University, and the student is expected to attend all classes. A student <u>should not miss more than 15%</u> of the classes during a semester. *Those exceeding this limit of 15% will receive a failing grade regardless of their performance*. It is a student's

responsibility to monitor the frequency of their own absences. Attendance record begins on the first day of class irrespective of the period allotted to drop/add and late registration. It is a student's responsibility to sign-in; failure to do so will result in a non-attendance being recorded.

In exceptional cases, the student, with the Instructor's prior permission, could be exempted from attending a class provided that the number of such occasions does not exceed the limit allowed by the University. The Instructor will determine the acceptability of an absence for being absent. A student who misses more than 25% of classes and has a valid excuse for being absent will be allowed to withdraw from the course.

### Plagiarism

Plagiarism is considered a serious academic offense and can result in your work losing marks or being failed. HU expects its students to adopt and abide by the highest standards of conduct in their interaction with their professors, peers, and the wider University community. As such, a student is expected not to engage in behaviors that compromise his/her own integrity as well as that of the Hashemite University.

Plagiarism includes the following examples, and it applies to all student assignments or submitted work:

- Use of the work, ideas, images or words of someone else without his/her permission or reference to them.
- Use of someone else's wording, name, phrase, sentence, paragraph or essay without using quotation marks.
- Misrepresentation of the sources that were used.

# The Instructor has the right to fail the coursework or deduct marks where plagiarism is detected.

#### Late or Missed exams:

In all cases of assessment, students who fail to attend an exam, on the scheduled date without prior permission, and/or are unable to provide an accepted medical note, will automatically receive a failure grade for this part of the assessment.

#### Student Complaints Policy

Students at The Hashemite University have the right to pursue complaints related to faculty, staff, and other students. The nature of the complaints may be either academic or non-academic. For more information about the policy and processes related to this policy, you may refer to the students' handbook.

## **COURSE ASSESSMENT**

#### **Course Calendar and Assessment**

Students will be graded through the following means of assessment, and their final grade will be calculated from the forms of assessment as listed below, with their grade weighting considered.

Assessment	Grade	Material	Date
Exam 1	40%	TBD	TBD
Exam 2	20%	Practical Labs	TBD
Final Exam	40%	Inclusive	TBD

#### **Description of Exams**

Test questions will predominately come from the material presented in the lectures. The exam will consist of multiple-choice questions for the regular exams and short essay questions for makeup exams (for students with accepted excuses, only documented absences will be considered as per HU guidelines).

Grades are not negotiable and are awarded to the *MD program* according to the following criteria\*:

Letter Grade	Description	Grade Points
A+	Excellent	4.00
A		3.75
A-		3.50
B+	Very Good	3.25
В		3.00
В-		2.75
C+	Good	2.50
С		2.25
C-		2.00
D+	Pass	1.75
D	Pass	1.50
F	Fail	0.00
I	Incomplete	-

WEEKLY LECTURE SCHEDULE AND CONTENT DISTRIBUTION

\*Provided separately